

Rocklin Academy Board Meeting Minutes
Meeting Held at 660 Menlo Drive
6:30 p.m., Monday, April 16, 2012

RA Board Members and Staff Present:

Voting Members: Chairwoman Wendy Boyd, Jarrett Black, Melissa Garrido, Doug Johnson, Peggy Broussard, Rick Miller and Nate Pomeroy

Voting Members Absent: None

Staff Present: David Patterson, Chip Kling, Robin Stout, Brigid Perakis, Diana Wilson, Amy Alford, Erik Korling and Miken Dayton

Visitors: Sylvia Miersch, Wendy Lang, Kim Dvorak and Kathy Patterson

Call to Order: The meeting was called to order at 6:37 p.m.

II. Hearing of Visitors:

Wendy Lang requested that all RUSD agenda items be moved to the beginning of the agenda in subsequent meetings.

III. Board Member Comments

Teacher Advisor Member, Miken Dayton requested that the Board support the Western Sierra musical, “Doo Wop Red Riding Hood” that will be presented on April 18th at Western Sierra.

Melissa Garrido wished to honor Michael Agostini with a certificate of appreciation. He recently facilitated work with the Board of Directors. Unfortunately he was not available to attend the board meeting.

Jarrett Black expressed his appreciation for the quality field trips and hopes that they will continue.

Rick Miller is making inquiries regarding the transitional kindergarten program requirements, but has not yet heard back yet.

Peggy Broussard requested the cash flow for the deferrals.

Principal Stout announced the Kindergarten performance at Turnstone, and that there was a new parent information at Turnstone on the 26th at 6:30.

Principal Kling reported that the Spring Fling was an excellent middle school event.

IV. Consent Agenda

- a. Enrollment: Rocklin Academy Turnstone, Rocklin Academy Meyers, and Western Sierra Collegiate Academy**
- b. Minutes of March 1, 2012**
- c. Minutes of March 14, 2012**
- d. Minutes of March 19, 2012**
- e. Minutes of March 29, 2012**
- f. Minutes of February 27, 2012**
- g. Check Register**
- h. Expenditure Report**
- i. Authorization to Pay**
- j. Western Sierra Field Trip Approvals**

The consent agenda was passed. Miller/Pomeroy 6-0. (Doug Johnson arrived after the approval of the consent agenda.)

V. Administration Reports

Verbal Updates

Superintendent Patterson reported that positive work has been done with Educational Consultant, Steven Carney regarding the Educational Blueprint. More information will be sent out at a later date.

Meyers PSP announced the Chick-Fil-A Night on Wednesday May 2nd from 5-8 PM.

Western Sierra PSP President, Kim Dvorak thanked Brigid Perakis for getting her the insurance certificate needed for a PSP event, and also thanked Scott Crosson for his constant availability at the activities.

VII. Information/Action

a. Strategic Plan – SMART Objectives for the Board of Directors

Binders were distributed that contained the Strategic Plan and information. The measurable objectives will be reviewed each April with a report of progress in May so that the operating plan will begin in July. The plan was approved with amendments. Broussard/Black (7-0)

b. Serving Sixth Grade – Action

The Board approved a one-year pilot program that will include the sixth grade at Western Sierra. Johnson/Garrido (7-0) The program will then be evaluated in February of 2013. Western Sierra teachers are already discussing how to help new students transition to the Core Knowledge curriculum. Administration is confident they can address the issues of keeping a separation

between sixth graders and the high schoolers. An information night for those new sixth graders will be scheduled. Broussard asked that separate bathrooms be included in the upcoming plans.

c. Finance Committee Appointment – Action

The Finance Committee met on April 12th and interviewed seven candidates who expressed an interest in serving. All were professional and well-articulated. A motion was made to approve four candidates and one board member for the Finance Committee. The members are Adam Schwartz, Jake Rosenburg, Mark Dandeneau and Tim Klosk. Pomeroy/Broussard (6-1)

d. Brown Act Training – Information

Board member Broussard requested that more Brown Act training from our attorneys be made available. Chairwoman Boyd directed Superintendent Patterson to check into cost and availability. Melissa Garrido suggested the session be recorded for new board members. The Superintendent will get back to the Board with suggestions for approaching the training.

e. Discussion of 2012-13 Budget Assumptions

There will be a budget workshop held on April 24th. At the meeting a discussion of the budget, the assumptions and scenarios will occur.

f. Western Sierra Recruitment Update

A direct mailing piece is currently being worked on that will include information regarding the inclusion of sixth grade. A parent recruitment meeting is being held on the 25th at 6:30 to assist with the enrollment push.

g. Student Outreach Plan Reviewed

There has been a lack of success getting leadership for this committee and a co-chair is still being sought.

h. Western Sierra Phase II Update

Phase II of Western Sierra is almost complete. Brigid Perakis and Superintendent Patterson thanked Greg Mahaffey for all his work on the building. Diana Wilson suggested reaching out to Rocklin Academy families and let them know they can fulfill their volunteer hours by helping at Western Sierra. It was the consensus of the Board that they will support a strong push for volunteers to help get the building ready.

i. Parent Survey – Information

Copies of the draft survey were disbursed. Chairwoman Boyd asked that the issue of staff and faculty raises be on the survey. Principal Stout suggested two surveys, one on how the school is doing and the other being a budget survey. Superintendent Patterson requested that administration consider the feedback and execute the survey.

j. Board Development Committee/Letter of Intent for 2012/2013 Returning Board

The commitment letters were sent out by Chairwoman Boyd the week of April 9th. She asked that the Board consider providing some continuity during the transition time of hiring a new Executive Director, and asked that Jarrett Black consider serving the Board until the search process is complete. Doug Johnson volunteered to chair the Board Development Committee with Jarrett Black advising him on the process.

k. Establishment of Expert Advisory Categories for Service

It was motioned that the Board adopt the framework for the advisory panel and also directed administration to bring back to the Board the enrollment preference, and change the categories to reflect 6-12 members. Garrido/Johnson (7-0) Broussard recommended 20-25 hours would be a reasonable request for the advisors and also suggested that we don't actively recruit right now due to the current workload.

l. Consideration of Enrollment Preference for Active Duty Military Families

The Board received a request that they consider an enrollment preference for military families. Melissa Garrido discussed this issue with Eric Premack and this has not yet been done in California. It would take a material change to the charter as well as the enrollment policy. When the charter comes up for renewal this issue will be considered.

m. Superintendent/Executive Director Search – Job Description/Brochure/Stakeholder Input Review

A brochure detailing Rocklin Academy, the community and key sections on the job description, challenges we are facing etc. is being completed. A subcommittee will deal with the wordsmithing of the document assisted by Brigid Perakis. An ad will appear in Ed Week and with the Association of California School Administrators. The brochure will be placed on the website. It was motioned that the search for the Superintendent not exceed an allowance of \$7,500 without prior authorization. Pomeroy/Johnson (7-0)

VIII. Closed Session

Closed Session was called to order at 10:14 p.m.

The Board returned to Open Session at 10:48 p.m.

Action taken in Closed Session: None.

Meeting Adjourned at 10:49 p.m.

Respectfully submitted,

Nicole Alldredge